

## Expected Schedule of Updates for Management Dashboards

### By Date:

Date Available	File Updates
September 30	Summer Enrollment, Annual Degrees, Summer SCH*
December 20	Fall Enrollment **Update Enrollment, Degrees, and SCH with additional low income
January 31	Faculty, Staff, and Fall SCH*
May 15	Spring Enrollment, Spring SCH*

\*Student Credit Hours (SCH) will initially be loaded without grades. After 90 days, when final grades have been reported to CPE, SCH will be updated to include grades.

### By File Type:

Management Dashboard	File to Load	Date Available
Enrollment	Summer	September 30
	Fall	December 20**
	Spring	May 15
Semester Credit Hour	Summer	January 31
	Fall	May 15
	Spring	September 30
Faculty	Fall	January 31
Staff	Fall	January 31
Degrees	Annual	September 30

\*\*Degrees & Certificates file, Enrollment file, and the SCH file will be updated with low income student information from the previous year, after the annual Financial Aid file is completed in December.

