**Role Competency Development Template (Baseline)**

**Date:  Department:  Role: **

 **Competency 1**: 

 **Competency 2**: 

 **Competency 3**: 

 **Competency 4**: 

 **Competency 5: **

The purpose of this document is to establish a baseline for a role’s competencies. Refer to the [Competency List](https://inside.nku.edu/content/dam/humanresources/docs/employeedevelopment/Competency%20List.pdf) to view a listing of competencies and descriptions from TalentED to select how an employee is to model the behavior/skill and evaluated for work performed. Recommendation is to consider roles with same title and have the same competencies established when the work is similar. A calibration session may be beneficial with other supervisors with same role(s).