

# NKU Assessment Report Peer Review

Program/ Unit Name:	Present (Y/N)	Appropriate or Sufficient (Y/N)	Comments/Suggestions	Program's Responses/Updates to assessment reports peer review committee
<p><b>SLOs/Objectives</b></p> <p>A <i>Student Learning Outcome</i> specifies the knowledge, skill, or ability students are expected to gain by the end of a specific time period, such as completion of an academic program. An <i>Administrative Objective</i> is a specific point or task to be accomplished or reached.</p> <ul style="list-style-type: none"> <li>- SLOs/objectives include specific expected skill (s) or competency(ies)</li> </ul>				
<p><b>Measures</b></p> <p>A <i>Measure</i> is a method used to gauge the achievement of the listed SLOs/ Objective. The measure is the approach used to evaluate whether the SLOs/ Objectives were achieved. Measures encompass a wide variety of sources of information and should indicate or infer performance on the SLOs/ Objectives.</p> <ul style="list-style-type: none"> <li>- <i>Measures</i> are aligned with the expected competencies (skills) or outcomes reflected in the Objectives/SLOs</li> <li>- <i>Measures</i> clearly provide students/units with opportunities to demonstrate expected SLO/Objective performance</li> </ul>				

<b>Findings and Analysis</b>				
<ul style="list-style-type: none"> <li>- Reported <i>Findings</i> provide direct evidence of students/ unit performance with respect to the SLOs/Objectives and identified <i>Targets</i></li> <li>- <i>Analysis of Findings</i> summarizes the takeaways from the information reported in the <i>Findings</i>. This is where you can answer the "So what?" question. Why did the area achieve the results it did? <i>Here are some guiding questions</i> <ul style="list-style-type: none"> <li>• What does that say about how well the administrative area is (or students are) performing?</li> <li>• How do the findings compare to findings from previous years?</li> <li>• Do the findings suggest any improvements?</li> </ul> </li> </ul>				
<b>Action Plan</b>				
<ul style="list-style-type: none"> <li>- Action plan is directly aligned with SLOs/Objectives</li> <li>- Action plan addresses lessons learned from the analysis of the results</li> </ul>				

Additional Comments by Review Committee: -----  
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# Assessment Planning Activities Timeline

## 2022-23 & 2023-24

<b>2022-23 Assessment Cycle (closing out)</b>	<b>Timeframe</b>	<b>2023-24 Assessment Cycle</b>
Planning Concepts and Weave Assistance: Individualized training sessions are scheduled; unit managers are encouraged to call PIR	Ongoing	Planning Concepts and Weave Assistance: Individualized training sessions are scheduled; unit managers are encouraged to call PIR
<b>2022-23 --- Phase III: Analysis Stage</b> a. Evaluate progress to meeting unit-level <b>Objectives</b> b. Post <b>Findings</b> in Weave under each Target c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b>	May 2023 - July 2023	
<b>2022-23 --- Phase IV: Improvement with action plans</b> a. Use Findings to develop <b>Action Plans</b>	August 1, 2023 - September 15, 2023	<b>2023-24 --- Phase I: Planning stage</b> a. Attend Assessment Training/Refresher Session b. Create or copy over Assessment Plan in Weave c. Set <b>Goals</b> & create <b>Objectives</b> based on mission/goals d. Define <b>Measures</b> and establish <b>Targets</b>
<b>2022-23 - Weave Status: Complete</b>	September 15, 2023	
2022-23 - PIR Internal Review	September 15, 2023 - October 15, 2023	2023-24 - Weave Status: <b>In Progress</b>
	November 2023 - April 2024	<b>2023-24 --- Phase II: Assessment stage</b> a. Determine assessment methods b. Define assessment/performance criteria * (rubrics or performance criteria) c. Collect data
	January, 15 2024	2023-24 --- PIR Mid-Cycle Internal Review of plans
	May 2024 - July 2024	<b>2023-24 --- Phase III: Analysis Stage</b> a. Evaluate progress to meeting unit-level <b>Objectives</b> b. Post <b>Findings</b> in Weave under each Target c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b>
	August 1, 2024 - September 15, 2024	<b>2023-24 --- Phase IV: Improvement with action plans</b> a. Use Findings to develop <b>Action Plans</b>
	September 15, 2024	2023-24 - Weave Status: Complete
	September 15, 2024 - October 15, 2024	2023-24 - PIR Internal Review

**Weave Planning Activities Timeline  
for closing 2021-22 and starting 2022-23**

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance.	Ongoing
2. Progress Evaluation & Reporting (closing out 2021-22 Cycle) a. Evaluate progress toward meeting unit-level objectives in 2021-22 plans. b. Post <b>Findings</b> in Weave under each <b>Target</b> c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b> <b>*Bold items are required.</b>	Begin: May 1, 2022  <b>Divisional Deadline:            August 15, 2022</b>  University Deadline: September 15, 2022
3. Training sessions for non-academic users.	July and August 2022
4. Training for academic users.	September 2022
<b>Findings</b> Due for the 2021-22 Cycle	September 15, 2022
2022-23 Plan set to <b>Final</b> Status	October 15, 2022

**Weave Planning Activities Timeline  
for closing 2020-21 and 2021-22**

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance x6488 to set up a time.	Ongoing
2. Progress Evaluation & Reporting (closing out 2020-21 Cycle) <ul style="list-style-type: none"> <li>a. Evaluate progress toward meeting unit-level objectives in 2020-21 plans.</li> <li>b. Post <b>Findings</b> in Weave under each <b>Target</b></li> <li>c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b></li> </ul>	University Deadline: <b>September 15, 2021</b>
3. Training sessions for non-academic users.	August and September 2021
4. Training for academic users.	September 2021
<b>Findings Due for the 2021-22 Cycle</b>	<b>September 15, 2021</b>
2021-22 Plan set to <b>Final Status</b>	<b>October 15, 2021</b>

**\*Bold items are required.**

**Weave Planning Activities Timeline  
for closing 2019-20 and 2020-21**

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance x6488 to set up a time.	Ongoing
2. Progress Evaluation & Reporting (closing out 2019-20 Cycle) a. Evaluate progress toward meeting unit-level objectives in 2019-20 plans. b. Post <b>Findings</b> in Weave under each <b>Target</b> c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b> <b>*Bold items are required.</b>	Begin: May 1, 2020  <b>Divisional Deadline:</b> <b>August 15, 2020</b>  University Deadline: September 15, 2020
3. Training sessions for non-academic users.	July and August 2020
4. Training for academic users.	September 2020
<b>Findings</b> Due for the 2019-20 Cycle	September 15, 2020
2020-21 Plan set to <b>Final</b> Status	October 15, 2020

**Weave Planning Activities Timeline  
for closing 2017-18 and 2018-19**

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance x6488 to set up a time.	Ongoing
2. Progress Evaluation & Reporting (closing out 2017-2018 Cycle) a. Evaluate progress toward meeting unit-level objectives in 2017-2018 plans. b. Post <b>Findings</b> in Weave under each <b>Target</b> c. Answer the <b>Analysis of Finding</b> under each <b>Finding</b> <b>*Bold items are required.</b>	Begin: May 1, 2018  <b>Divisional Deadline:</b> <b>August 15, 2018</b>  University Deadline: September 15, 2018
3. Training sessions for non-academic users.	July and August 2019
4. Training for academic users.	September 2019
<b>Findings</b> Due for the 2018-2019 Cycle	September 15, 2019
2019-20 Plan set to <b>Final</b> Status	October 15, 2019

## Weave Planning Activities Timeline for closing 2016-17 and 2017-18

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance x6488 to set up a time.	Ongoing
2. Progress Evaluation & Reporting (closing out 2016-2017 Cycle) <ul style="list-style-type: none"> <li>a. Evaluate progress toward meeting unit-level objectives in 2016-2017 plans.</li> <li>b. Post findings in Weave for target under <b>'Assessment &gt; Measures &amp; Findings &gt; Add Finding.'</b></li> <li>c. Answer the Analysis Questions under <b>'Assessment &gt; Achievement Summary/Analysis.'</b></li> <li>d. Ensure all unit-level objectives are associated with the appropriate objectives in Strategic Plan(s) and/or Executive Dashboard Metrics by going to 'Assessment &gt; Outcomes/Objectives' and expanding the objective in order to select the 'edit' button. Then, select 'Edit Associations' under the category for 'Strategic Plan Associations' to check the appropriate associations to Strategic Plan(s) or 'Dashboard Indicator Associations' to associate with any applicable Executive Dashboard Metric. <b>Bold items are required.</b></li> </ul>	Begin: May 1, 2017  <b>Divisional Deadline:            August 15, 2017</b>  University Deadline: August 31, 2017
<p><i>WEAVE upgrade occurring this summer.</i></p> 3. Prepare for New Cycle in Weave/Review Plan Element Lifecycles (Work in 2017-2018 Cycle) <ul style="list-style-type: none"> <li>a. As we prepare to move assessment plans to the upgraded Weave system, Planning &amp; Performance will work with you to review your current plan. As the plan is finalized, we will enter into the upgraded Weave. Your unit plan should be entered prior to your training session.</li> </ul>	Deadline: July 31, 2017
4. Training sessions for non-academic users.	July 2017
5. Training for academic users.	September 2017
6. Full transition to new Weave platform. *Please note we will have access to both systems for at least 3 months after the transition to the upgraded system.	Fall 2017
<b>Findings</b> Due for the 2017-18 Cycle	September 15, 2018
2018-19 Plan set to <b>Final</b> Status	October 15, 2018