

GENERAL EDUCATION CERTIFICATION FOR TRANSFER STUDENTS WHO COMPLETED THE OHIO OR INDIANA TRANSFER GENERAL EDUCATION REQUIREMENTS

POLICY NUMBER: AAPC-GENEDCERTFORTRANSFERSTUDENTS

POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE

RESPONSIBLE OFFICIAL TITLE: PROVOST & EXEC. VICE PRESIDENT FOR ACADEMIC AFFAIRS

RESPONSIBLE OFFICE: VICE PROVOST FOR UNDERGRADUATE ACADEMIC AFFAIRS

EFFECTIVE DATE: UPON PRESIDENTIAL APPROVAL – 8/12/2020

NEXT REVIEW DATE: PREVIOUS REVIEW PLUS FOUR (4) YEARS – 4/18/2028

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM)

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Students who complete the transfer general education requirements from a two (2)-year or four (4)-year Ohio public institution or the transfer general education requirements from a two (2)-year or four-(4) year Indiana public institution and are admitted to Northern Kentucky University (NKU) based on admission criteria at the time of application will be fully certified for general education.

The following rules apply:

- a. Students must have an overall GPA of at least 2.0 on a 4.0 scale, as calculated by the college from which they are transferring and be academically eligible for re-admission to the last institution attended.
- b. This policy does not guarantee that a student will not be required to take an additional general education course if that course is required as a prerequisite for a specific major or the major requires a higher grade for a course than the student has earned at the sending institution.
- c. Certification of completion of the transfer general education requirements is the responsibility of the institution at which the general education requirements are completed.
- d. This policy is not retroactive and is for new students entering NKU beginning in Fall 2020 that have completed the transfer general education requirements at an Ohio or Indiana public institution.
- e. Students who have not completed the transfer general education requirements will have courses evaluated on a course-by-course basis.

II. ENTITIES AFFECTED

Transfer students from an Ohio or Indiana public institution who have completed the transfer general education requirements, Admissions, Registrar, Advising, Adult and Transfer Center

III. AUTHORITY

Southern Association of Colleges and Schools Commission on Colleges *Resource Manual for The Principles of Accreditation: Foundations for Quality Enhancement*, Fourth Edition (2024)

IV. DEFINITIONS

General Education Certification: Complete with general education coursework

V. RESPONSIBILITIES

Academic Advisors: Policy interpretation

Admissions: Policy application

Adult and Transfer Center (ATC): Posting of transfer credit

VI. REPORTING REQUIREMENTS

Upon admission to NKU, a student who has completed the Ohio or Indiana transfer general education requirements will be evaluated by the Registrar's Office and the general education certification will be applied.

VII. COMMUNICATIONS

Admissions and Registrar's staff will need to be informed of this policy, along with advisors, chairs/school directors, deans, and other staff and faculty who work directly with students.

VIII. REFERENCES AND RELATED MATERIALS

REFERENCES & FORMS

[SACSCOC Resource Manual for The Principles for Accreditation: Foundations for Quality Enhancement](#) (Fourth Edition, 2024): Standard 9.3

RELATED POLICIES

[Transfer Credit Acceptance-Undergraduate](#)

[General Education Certification for Transfer Students with an A.S. or A. A. Degree](#)

REVISION HISTORY

| REVISION TYPE | MONTH/YEAR APPROVED |
|--|---------------------|
| Review/Edits (AAPC) – Changed “Ohio Transfer Module or the Indiana Statewide Transfer General Education Core” to “Ohio or Indiana Transfer General Education Requirements” for clarity and other minor edits | April 18, 2024 |
| New Policy | August 12, 2020 |

GENERAL EDUCATION CERTIFICATION FOR TRANSFER STUDENTS WHO COMPLETED THE OHIO TRANSFER MODULE OR THE INDIANA STATEWIDE TRANSFER GENERAL EDUCATION CORE

PRESIDENTIAL APPROVAL

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|-----------------------------------|----------------|
| PRESIDENT | |
| Signature <i>Ashish K. Vaidya</i> | Date 8/12/2020 |
| Ashish K. Vaidya | |

BOARD OF REGENTS APPROVAL

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| BOARD OF REGENTS (IF FORWARDED BY PRESIDENT) | |
| <input checked="" type="checkbox"/> This policy was forwarded to the Board of Regents on the Presidential Report (information only) . Date of Board of Regents meeting at which this policy was reported: <u>9</u> / <u>9</u> / 2020 . | |
| <input type="checkbox"/> This policy was forwarded to the Board of Regents as a Presidential Recommendation (consent agenda/voting item) . | |
| <input type="checkbox"/> The Board of Regents approved this policy on ____/____/_____. (Attach a copy of Board of Regents meeting minutes showing approval of policy.) | |
| <input type="checkbox"/> The Board of Regents rejected this policy on ____/____/_____. (Attach a copy of Board of Regents meeting minutes showing rejection of policy.) | |
| VICE PRESIDENT & CHIEF STRATEGY OFFICER | |
| Signature <i>Bonita Brown</i> | Date 9/14/20 |
| Bonita J. Brown | |