



## Two Degrees, One Path

### MEMORADUM OF UNDERSTANDING

Northern Kentucky University  
And  
Ivy Tech Community College of Indiana

#### DEGREE PATHWAY PARTNERSHIP AGREEMENT

This memorandum of understanding defines the arrangement between Northern Kentucky University (NKU or University) and Ivy Tech Community College of Indiana (Ivy Tech) to promote the successful undergraduate education of students who are admitted to and enrolled at both institutions. The parties are entering into this agreement to better serve students and to create a partnership of mutual benefit to both institutions. It is expected that this effort will increase public awareness of the benefits of a partnership between NKU and Ivy Tech. The following understandings will govern this effort from the date of signature until modified or terminated.

#### **Purpose and Goals**

NKU and Ivy Tech will cooperate to promote successful undergraduate educational experiences for students whose academic plans will involve enrollment at both institutions. This partnership will result in better service to students, more efficient and effective use of resources at both institutions, eliminate barriers for students in attaining their educational goals, and increase student success.

This partnership is a dual admission and dual enrollment program for students pursuing their first four-year undergraduate degree who are accepted at Ivy Tech and plan to complete a baccalaureate degree at NKU. Eligibility for the program is determined by both institutions and students must be eligible for acceptance at NKU upon transfer.

More specifically, the goals of this partnership are to:

1. Work together to maximize the acceptance and application of transfer credit. Degree program-to-degree program agreements referred to as “pathway guides” will outline selective admission requirements, course equivalencies, and other information affecting students who will enroll in a particular academic program. Pathway guides must be consistent with the doctrines of this overarching institutional agreement. Acceptance and application of transfer credit will be determined in accordance with the relevant pathway guide pursuant to this agreement. Students transferring credit outside of a pathway guide will have the application of transfer credit done on a course-by-course basis by NKU.
2. Use resources more efficiently and effectively to focus on transfer issues.
3. Provide student access to, and to promote success in, degree opportunities for students.
4. Establish responsibilities for student recruitment, academic advising, and support to make the process of moving from one institution to the next as smooth as possible.
5. Establish responsibilities for each campus for the development, delivery, and assessment of the *IvyTech2NKU* partnership and programs established by specific programs for Transfer Pathways or articulation agreements.
6. Encourage more Ivy Tech students to complete an associate degree prior to transfer to NKU to complete a baccalaureate degree.
7. Expand opportunities for Ivy Tech students to improve their time to baccalaureate degree completion.

### **Eligibility**

Recruitment of students will be the responsibility of both institutions. As a condition of admission to the partner schools, students will be required to agree that their student records from the home institution, in either paper or electronic format, may be shared between and available to the partner institution.

Students are eligible to apply to the *IvyTech2NKU* program at any point while enrolled at Ivy Tech. Students must submit the program application, which will be reviewed for admission by both Ivy Tech and NKU. Students will be notified via email of their admission status based on the following criteria:

- Must be enrolled in at least 6 credit hours at Ivy Tech
- Enrolled in an Associate of Arts, Associate of Science, Associate of General Studies, or Associate of Applied Science degree program
- Plan to transfer to NKU
- Maintain a minimum 2.0 cumulative GPA at Ivy Tech

Ivy Tech students participating in the *IvyTech2NKU* program will be dually admitted to NKU as non-degree (visiting) students. Furthermore, NKU will waive all admission-related application fees for students participating in the *IvyTech2NKU* program.

### **Program Articulation and Advising**

The management of the Degree Pathway Partnership Agreement and *IvyTech2NKU* program between the two institutions will be coordinated through the Chief Academic Officer or designee at NKU and

the Vice President for Academic Affairs or designee at Ivy Tech. Problems relating to articulation, class content, and chronology of content or course scheduling will be resolved by the persons or offices designated by each institution. The two institutions will assume joint responsibility for academic advising, including the training of academic advisors and the ongoing dissemination of information.

Students admitted under the *IvyTech2NKU* program will be offered advising by both institutions. Ivy Tech and NKU are responsible for coordinating the course of study to complete the agreed upon relevant prerequisite and General Education courses prior to transfer to NKU. Students will be encouraged to engage fully in the educational experience offered at each campus and will have the benefit of a coordinated plan of study to earn their associate and baccalaureate degrees.

### **Transfer Pathways**

Using the CollegeSource Transfer Equivalency System (TES) and other paper and online transfer guides, authorized staff persons at Ivy Tech and NKU will maintain the transfer equivalencies of the Ivy Tech and NKU courses to help ensure the seamless transfer of students participating in the *IvyTech2NKU* program. Each institution will designate a Transfer Pathway liaison to coordinate efforts to maintain the accuracy of transfer materials and ensure timely dissemination of updated materials.

### **Student Services**

Students in the *IvyTech2NKU* program will have access to student services at both institutions. All students will have access to NKU tutoring, library services, and advising which are available online. In addition, Ivy Tech students can come to the NKU campus for those services along with access to the Campus Recreation Center, theater events, sporting events, and student clubs/organizations (excluding Greek Life).

### **Student Records**

Students participating in the program will be coded in the student information system at both institutions to facilitate the tracking and monitoring of students as they progress through their designated program. NKU Office of the Registrar and Ivy Tech Office of the Registrar will be responsible for maintaining student records for jointly admitted students for coursework taken at the respective institutions by ensuring transfer credit is evaluated and updated each semester.

The institutions will work together to develop a secure, efficient process of electronic information/data interchange.

### **Tuition & Scholarships**

NKU offers an Indiana tuition rate for degree-seeking residents of the following counties in Indiana: Dearborn, Franklin, Jefferson, Ohio, Ripley, and Switzerland. An Out-of-State Transfer Award is available for degree-seeking students who reside in Clark, Hamilton, and Marion counties in Indiana. Indiana residents who do not reside in the above counties qualify for the Tuition Incentive Program. Details regarding current requirements and tuition rates can be found on the NKU Admissions website.

Students interested in 100% online degree programs should check the NKU Online Degrees website for current majors available in this format and promotional tuition rates. Transfer students may also qualify for additional scholarships.

## **Marketing**

Promotional plans and materials will be subject to approval by each party.

1. Ivy Tech shall appropriately include this agreement in any listing of articulation and transfer agreements to which it is a party and shall communicate this information through a web portal designated to disseminate transfer information to students, staff and faculty. Other methods of communication, when appropriate, might include and are not limited to inclusion in the college catalog, program specific materials, and graduate materials.
2. NKU shall appropriately include this Agreement in any listing of articulation and transfer agreements to which it is a party and shall communicate this information, and afford the appropriate training when necessary, to staff and faculty to support Transfer Students.

Mutual Use of Trade names, Trademarks and Logos.


1. Ivy Tech is hereby granted a limited, non-exclusive, non-transferable license to use NKU's name, trade names, trademarks, and logos during the term of this Agreement for the sole purpose of promoting this Agreement and Northern Kentucky University programs in accordance with this Agreement.
2. Northern Kentucky University is hereby granted a limited, non-exclusive, non-transferable license to use Ivy Tech Community College's name, trade names, trademarks, and logos during the term of this Agreement for the sole purpose of marketing to the Ivy Tech student population about this Agreement and Northern Kentucky University's programs in accordance with this Agreement.
3. NKU and Ivy Tech shall confer and coordinate their respective marketing efforts to maximize the impact of such efforts and to assure that one party's use of the other's trade names, etc., is in compliance with the other's brand standards.
4. Upon termination of this Agreement, the limited licenses set forth in this section will immediately terminate and each party shall (i) cease all such aforementioned use; and (ii) discard, destroy or delete any printed and electronic materials containing the name, trade names, trademark, or logo of the other party.
5. Neither party shall use the name, trade names, logo, or trademark of the other party in any way that would cause confusion in the public mind as to the relationship between the parties, and, except for the limited license set forth in this section, neither party shall by virtue of this Agreement gain any right, title, or interest in any name, trade names, trademark, or logo of the other party.

## **Miscellaneous**

The agreement offers opportunities for more effective and efficient use of faculty, facilities, and support services by Ivy Tech and NKU. Faculty and staff will be encouraged to develop cooperative efforts related to the delivery of courses and support services.

This agreement shall be effective on the date signed and reviewed annually and amended upon mutual consent of the signors. This agreement does not create any rights in any third parties, specifically any students participating in the programs. The only parties to this agreement are Northern Kentucky University and Ivy Tech Community College of Indiana.

**SIGNATURES:**



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**Russell Baker**  
**Vice President**  
**Academic Affairs**  
**Ivy Tech Community College of Indiana**

**May 4, 2020**

Date

*Sue Ott Rowlands*

[Sue Ott Rowlands \(May 5, 2020\)](#)

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**Sue Ott Rowlands**  
**Provost and Executive Vice President**  
**Academic Affairs**  
**Northern Kentucky University**

**May 5, 2020**

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Date



## Two Degrees, One Path

### FIRST ADDENDUM TO MEMORADUM OF UNDERSTANDING

Northern Kentucky University  
And  
Ivy Tech Community College of Indiana

#### DEGREE PATHWAY PARTNERSHIP AGREEMENT

##### **Program Eligibility**

Students are eligible to apply to the *IvyTech2NKU* program at any point while enrolled at Ivy Tech. Students must submit the program application, which will be reviewed for admission by both Ivy Tech and NKU. Students will be notified via email of their admission status based on the following criteria:

- Must be enrolled in, and actively pursuing, an Associate of Arts, Associate of Science, Associate of General Studies, or Associate of Applied Science degree program
- Plan to transfer to NKU
- Maintain a minimum 2.0 cumulative GPA at Ivy Tech

##### **Eligibility for NKU Courses**

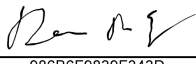
Students enrolled in the *IvyTech2NKU* program are eligible to take up to 12 credit hours (or four courses) of pre-major, major, minor, and/or focus area coursework that is not offered through Ivy Tech while pursuing an Associate degree at Ivy Tech. *IvyTech2NKU* students pay the Ivy Tech tuition rate to NKU for the allotted 12 credit hours (or four courses) of NKU courses. Students taking classes at NKU through the program will also pay part-time fees per credit hour. Some courses may also incur specific charges from the respective college. Students pay their Ivy Tech and NKU bills separately.

The four courses must be spread out over the span of several semesters. The number of courses a student is able to take at NKU in a given semester is based on in-progress hours at their home institution. Students may not enroll in more NKU courses than home institution courses and they must never exceed the maximum of two NKU courses in any given semester through the *IvyTech2NKU* program.


Students may take courses at NKU above and beyond the *IvyTech2NKU* program courses but will not receive the courses at the Ivy Tech tuition rate.

This addendum shall be effective on the date signed and reviewed annually and amended upon mutual consent of the signors. This agreement does not create any rights in any third parties, specifically any students participating in the programs. The only parties to this agreement are Northern Kentucky University and Ivy Tech Community College of Indiana.

**SIGNATURES:**

DocuSigned by:  
  
986B6F9839F343D...  
**Dean McCurdy**  
**Senior Vice President and Provost**  
**Academic Affairs**  
**Ivy Tech Community College of Indiana**

9/29/2024  
**Date**

DocuSigned by:  
  
DC7C955914FE4B9...  
**Rebecca Rahschulte**  
**Vice President**  
**Academic Affairs**  
**Ivy Tech Community College of Indiana**

9/27/2024  
**Date**

DocuSigned by:  
  
81F9193FADF1479...  
**Matthew Probst**  
**Vice Chancellor**  
**Academic Affairs**  
**Ivy Tech Community College of Indiana – Lawrenceburg/Batesville**

9/26/2024  
**Date**

  
**Diana McGill**  
**Provost and Executive Vice President**  
**Academic Affairs and Student Affairs**  
**Northern Kentucky University**

Sep 7, 2024  
**Date**