



NORTHERN KENTUCKY UNIVERSITY  
CONTRACT COVER SHEET

Department: Nursing  
Person Initiating Contract: Diane Williams

Brief description of contract and purpose:  
Transfer Agreement from Buckfield College  
Associate Degree to Bachelor of Science degree in  
Nursing

Does this contract call for NKU to pay other Party? \_\_\_ Yes  No

If yes, how do you plan to process payment? \_\_\_ PAR \_\_\_ Personal Service Contract

\_\_\_ Purchase Order \_\_\_ Other (please explain): \_\_\_\_\_

\*\*\*\*\*

SIGNATURES AND DATE:

REMARKS/EXCEPTIONS

Diane Williams 4/14/16  
Initiating Department Representative

John M Corbett 4/14/16  
Director/Dean

Sue Ott Rowland 4/25/16  
Major Department Head

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Procurement Services

\*\*\*\*\*

For Legal Affairs Use Only

[Signature]  
University Counsel

4/25/16  
Date

Contract Signed By \_\_\_\_\_

Date \_\_\_\_\_

Disposition: \_\_\_\_\_

APR 29 RECD



**TRANSFER AGREEMENT**

**with**

**BECKFIELD COLLEGE  
ASSOCIATE DEGREE NURSING PROGRAM**

**FALL 2016**

**SCHOOL OF NURSING AND HEALTH PROFESSIONS  
REGISTERED NURSE TO BACHELOR OF SCIENCE IN  
NURSING PROGRAM**

## **MEMORANDUM OF AGREEMENT**

### **Transfer Agreement**

**BECKFIELD COLLEGE (BC)**  
**Associate Degree in Nursing**  
**and**  
**NORTHERN KENTUCKY UNIVERSITY (NKU)**  
**Bachelor of Science in Nursing**

### **GENERAL AGREEMENT**

Transfer of credit is defined as a process for coordinating the linkage of postsecondary institutions within a community or across the state to help students make a smooth transition between institutions and from one program to another with limited duplication of courses. The Bachelor of Science in Nursing program (BSN) is designed to provide career mobility for the registered nurse. A substantial background in the liberal arts is an integral part of preparation for professional nursing. The upper-division curriculum blends scientific and humanistic theories with nursing theories to provide graduates with a foundation for professional nursing practice.

Graduates are prepared to practice in primary, secondary, and tertiary care settings and in a variety of roles.

To receive a degree from Northern Kentucky University, transfer students from Beckfield College must follow all applicable procedures and meet all applicable requirements.

Should Beckfield College receive CNEA Accreditation, the expectation is that the faculty will have and maintain the proper credentials for the accreditation. Beckfield College will supply Northern Kentucky University with their accreditation credentials.

If CNEA accreditation is not granted, Beckfield College agrees to provide an annual written stipulation to the Office of the Vice Provost for Academic Affairs of Northern Kentucky University concerning Beckfield College's faculty who will teach general education and nursing courses that will transfer for credit in the coming fiscal year. This stipulation will state that such faculty have completed a minimum of 18 graduate semester hours in the field they are teaching and that any exceptions (through alternative qualification) will be individually identified and documented to the satisfaction of Northern Kentucky University. The stipulation will be provided on or about July 1 of each year and will be signed by a duly authorized official of Beckfield College.

Every three years, beginning in 2016, Northern Kentucky University will require of Beckfield College copies of the course syllabi, transcripts, and resumes for faculty teaching general education and nursing courses.

Either party to this agreement may terminate the agreement by written notice at least 120 days in advance of date of termination.

**Program of Study:**

To participate in the provisions of this agreement, a BC student will complete an associate degree in nursing and NKU agrees to accept that degree toward the requirements of the Bachelor of Science in nursing program. All credits accepted by NKU must be earned at Beckfield and not transferred to Beckfield from another institution. Credits earned at an institution other than Beckfield will be evaluated at time of transfer for acceptance.

Students earning an Associate degree will need to complete the additional general education courses needed for full general education certification.

The parties to this agreement are committed to an annual review of its details to adjust them for any relevant curricular changes at either institution.

This transfer agreement will take effect upon the affixing of signatures of the Parties named below.

The agreement will be considered continuous until the end of Spring 2021 or until a revision is requested by either party.

**Beckfield College:**

  
\_\_\_\_\_  
Tim Curl, Director of Nursing

5/5/16  
\_\_\_\_\_  
Date

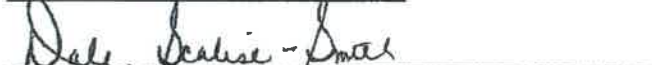
  
\_\_\_\_\_  
Deborah Smith-Clay, Corporate Dean

5/2/16  
\_\_\_\_\_  
Date


  
\_\_\_\_\_  
Christopher Mediratta, CEO

5/5/16  
\_\_\_\_\_  
Date


**Northern Kentucky University:**

  
\_\_\_\_\_  
Dale Scalise-Smith, Dean  
School of Nursing and Health Professions

5/2/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Idna Corbett, Vice Provost Undergraduate  
Academic Affairs

4/21/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sue Ott Rowlands, Vice President for Academic  
Affairs and Provost

4/29/16  
\_\_\_\_\_  
Date

**Articulation Agreement: Northern Kentucky University RN-BSN Program and  
Beckfield College: Associate Degree in Nursing  
NKU: Bachelor's Degree in Nursing: (BSN)**

To receive a degree from Northern Kentucky University, transfer students from Beckfield College must follow all applicable procedures and meet all applicable requirements.

In addition, students must submit to the Office of Admissions

- a. official transcripts from an associate degree or diploma program in nursing;
- b. official transcripts of all postsecondary work completed.

Students must also meet the following criteria:

- a. be admitted to Northern Kentucky University;
- b. possess a cumulative grade-point average of 2.50 or higher on a 4.00 scale
- c. hold current RN licensure.

Students completing the requirements for the Associate degree in nursing at BC and who hold a current RN licensure will be admitted to the program if they meet the above stated requirements and criteria.

To complete the requirements for the BSN at NKU students must complete the following nursing RN to BSN curriculum requirements:

**Nursing Requirements**

Course #	Course Title	Credit Hours
NRP 470	Role Transformation	3
NRP 471	Concepts of Professional Nursing	3
NRP 472	Nursing Research and EBP	3
NRP 473	Quality Care for Vulnerable Populations	3
NRP 474	Models of Care Delivery	3
HIN 355	Introduction to Health Informatics	3
NRP 475	Population Centered Health in the Community	3
NRP 476	Impact of Genetics/Genomics on Health	2
NRP 477	Leadership in Nursing	3
NRP 478	Nursing Leadership Practicum	4
<b>Total Nursing Hours</b>		<b>30</b>

Students will need to complete the following general education requirements to be fully general education certified:

<b>NKU Course</b>	<b>Description</b>	<b>Hours</b>
<b>Oral Communications</b>	General Education Credit	3 credit hours
<b>Mathematics</b>	STA 205 Introduction to Statistical Methods or STA 212 Statistics for Business Applications	3 credit hours
<b>Cultural Pluralism</b>	General Education Credit	3 credit hours
<b>Individual &amp; Society (PSY 100 accepted for one course in the category)</b>	General Education Credit	3-6 hours
<b>Culture &amp; Creativity</b>	General Education Credit	6 credit hours
<b>Global Viewpoint (complete for those who have taken NUR 160 Medical Ethics)</b>	General Education Credit	0-3 credit hours
<b>Total General Education Requirements</b>		<b>18-24 credit hours</b>

**Additional Graduation Requirements:**

Students must have a total of 120 hours to graduate.

Students must have completed 45 hours of 300/400 level to graduate. Students transferring from Beckfield will be awarded 15 hours of upper level credit toward the 45 hours of 300/400 level requirements required for graduation.

**From:** [Diane Williams](#)  
**To:** [Kristin Hornsby](#)  
**Subject:** FW: [EXT] Affiliation Agreements with Beckfield College  
**Date:** Wednesday, November 20, 2019 2:24:32 PM  
**Attachments:** [image004.png](#)  
[image003.png](#)  
[ABHES - I-385 Certificate.pdf](#)  
[Beckfield College- Associate Degree in Nursing - CNEA Accreditation.pdf](#)  
[201911201220.pdf](#)  
**Importance:** High

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**From:** Dr. Deborah Smith-Clay, Phd, MSN, RN. <dclay@Beckfield.edu>  
**Sent:** Wednesday, November 20, 2019 12:50 PM  
**To:** Diane Williams <WILLIAMSD@nku.edu>  
**Subject:** RE: [EXT] Affiliation Agreements with Beckfield College  
**Importance:** High

Hello, Diane.

I apologize for my delay in providing the documents to you. We are nearing the end of our fall quarter and things are a little hectic.

We are excited about this new development and continue to be delighted to have our affiliation agreements with NKU so our graduates can further their education.

Attached are several documents. The first is the College's accreditation with ABHES. The second and third are our accreditation with NLN CNEA and CCNE.

Please let me know if you require any other information.

Deb

**Dr. Deborah Smith-Clay, Ph.D., MSN, BSN, RN**

*Dean of Nursing*

*Dean of the RN to BSN Online, Prelicensure BSN, & AASN-RN Programs*



**Beckfield College, LLC**

**16 Spiral Drive, Florence, KY 41042**

Main: 859-371-9393 Ext. 1141

Direct Dial: 859-594-3620

Fax: 859-372-2401

[Dclay@beckfield.edu](mailto:Dclay@beckfield.edu)

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**From:** Diane Williams [<mailto:WILLIAMSD@nku.edu>]  
**Sent:** Tuesday, November 19, 2019 11:53 AM  
**To:** Dr. Deborah Smith-Clay, Phd, MSN, RN. <[dclay@Beckfield.edu](mailto:dclay@Beckfield.edu)>  
**Subject:** RE: [EXT] Affiliation Agreements with Beckfield College

Hi Deb,

Thank you for reaching out to me. I called your institution to find out how to get your email address and the person connected me to your voicemail. I know that I was rambling so I will try to explain.

I attached an articulation agreement that we signed in 2016. As part of the general agreement, it states the every three years NKU will require Beckfield College to send copies of course syllabi and faculty transcripts and resumes. We do not think that is necessary. It's stated on your website that Beckfield College is accredited by an agency recognized by the U.S. Department of Education. We think that is sufficient to show our accrediting body that the courses we are accepting from Beckfield College and the faculty who teach them meet our standards. I was asked to obtain an official letter from Beckfield College stating which agency accredited the institution rather than just cutting and pasting the statement off of your website. I started this request with you since you were one of the signers of the agreement. I don't think it matters to us who sends the letter as long as it is sent from a representative of Beckfield College. It can be scanned and sent attached to an email or sent through the mail.

If you need further clarification of the request or I should contact someone else at Beckfield College, please let me know. We have always enjoyed our partnership with Beckfield College and working with your faculty and students. I hope you have a wonderful afternoon.

Diane

*Diane Williams*  
Director, Learning PLUS  
Northern Kentucky University  
University Center 170J  
Highland Heights, KY 41099  
(859) 572-6473  
[williamsd@nku.edu](mailto:williamsd@nku.edu)

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**From:** Dr. Deborah Smith-Clay, Phd, MSN, RN. <[dclay@Beckfield.edu](mailto:dclay@Beckfield.edu)>  
**Sent:** Tuesday, November 19, 2019 8:23 AM



**To:** Diane Williams <[WILLIAMSD@nku.edu](mailto:WILLIAMSD@nku.edu)>  
**Subject:** [EXT] Affiliation Agreements with Beckfield College  
**Importance:** High

[CAUTION: EXTERNAL EMAIL]

Good morning,

I received your voice message this morning, and am very excited to learn more about what we need to do to maintain our affiliation agreements with NKU.

Sincerely,

Deb

**Dr. Deborah Smith-Clay, Ph.D., MSN, BSN, RN**

*Dean of Nursing*

*Dean of the RN to BSN Online, Prelicensure BSN, & AASN-RN Programs*



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Beckfield College LLC

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Beckfield College LLC



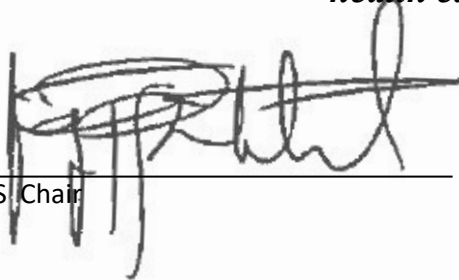
# CERTIFICATE OF ACCREDITATION

THIS CERTIFICATE IS AWARDED TO

**BECKFIELD COLLEGE  
FLORENCE, KENTUCKY**

ABHES Institutional School

*This certifies that the institution named above was evaluated, based upon the accreditation standards of the Accrediting Bureau of Health Education Schools (ABHES) as reviewed by evaluators specializing in the health education fields offered, and found to comply.*



ABHES Chair

February 6, 2018

Date



ABHES Executive Director

February 6, 2018

Date

**February 28, 2024**

GRANT EXPIRATION



# CERTIFICATE OF ACCREDITATION

In accordance with its accreditation standards and procedures  
COMMISSION ON COLLEGIATE NURSING EDUCATION  
has accredited

Baccalaureate Degree Program in Nursing  
Beckfield College

*The Commission on Collegiate Nursing Education is listed by the U.S. Secretary of Education  
as a nationally recognized accrediting agency.*



*J. A. Both*  
EXECUTIVE DIRECTOR

February 29, 2016  
EFFECTIVE DATE OF ACCREDITATION

ONE DUPONT CIRCLE NW  
SUITE 530  
WASHINGTON DC 20036



**Commission for Nursing  
Education Accreditation**

June 27, 2019

Deborah G. Smith-Clay, PhD, MSN, RN,  
Dean of Nursing for the Pre-RN AASN Program Florence Campus  
Beckfield College  
16 Spiral Drive  
Florence, KY 41042

Dear Dr. Smith-Clay:

This letter provides formal notice of the action taken on the accreditation status of the Associates Degree in Nursing program at Beckfield College during the recent National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) Board of Commissioners meeting of June 13-14, 2019. We are pleased to inform you that the NLN CNEA Board of Commissioners voted that initial accreditation be **granted** for the following program:

Associate Degree in Nursing

**The program's initial accreditation status is effective for a maximum term of six years, beginning June 14, 2019 and terminating June 30, 2025.**

The Board of Commissioners' decision was based upon a review of the program's self-study report, on-site program evaluation team report, and the NLN CNEA Program Review Committee's report and the determination that the program is in compliance with the NLN CNEA's Standards of Accreditation.

The program's on-site program evaluation review for continuing accreditation must be scheduled in Fall 2024 prior to November 30, 2024.

Programs accredited by NLN CNEA are required to complete an Annual Report due in January of each calendar year and submit a Mid-Cycle Report midway through the accreditation term to validate continued compliance with NLN CNEA accreditation standards. **The program's Mid-Cycle Report will be due in spring 2022; a specified date for submission of the report will be established by NLN CNEA.**

As per NLN CNEA policy, the NLN CNEA reserves the right to review and potentially terminate the accreditation status of any program with due notice under the following conditions:

- 1) Accreditation status of the governing institution changes;
- 2) State regulatory status of the nursing program changes;
- 3) Lack of compliance with required NLN CNEA reporting mechanisms (i.e. Annual Report and Mid-Cycle Report);
- 4) Failure to pay annual accreditation fees; OR
- 5) Other substantive institutional or program changes occur affecting the stability of the nursing program and the ability to remain compliant with NLN CNEA Standards of Accreditation.

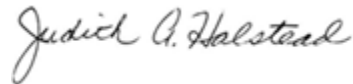
If changes occur within the program as outlined above, NLN CNEA requires that programs notify NLN CNEA **within sixty days of the change in program status**. Failure to notify NLN CNEA of program changes of the nature listed above within the stipulated time frame may also lead to a review of and action on the program's accreditation status by the NLN CNEA Board of Commissioners.

Programs may choose to publicly disclose their NLN CNEA accreditation status. A certificate of accreditation and an electronic accreditation logo will be forthcoming shortly for the program to display. For programs choosing to publicly disclose their accreditation status on printed or electronic materials, they must use the following public statement:

***“The Beckfield College Associate Degree in Nursing program is accredited by the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) 2600 Virginia Avenue, NW, Washington, DC 20032 202-909-2526.”***

Congratulations on achieving initial accreditation status with NLN CNEA and your commitment to providing quality nursing education! We look forward to the on-going success of your nursing program. If you have any questions about the accreditation process, please feel free to contact me.

Sincerely,



Judith A. Halstead, PhD, RN, ANEF, FAAN  
Executive Director

Cc: Diane Wolfer, BA, CPA, Chief Executive Officer/Chief Financial Officer/Campus  
President, Beckfield College  
Jessica L. Estes, DNP, APRN-NP, Executive Director Kentucky State Board of Nursing  
Belle S. Wheelan, PhD, President, Southern Association of Colleges and Schools  
Commission on Colleges  
Cathleen Shultz, PhD, RN, FAAN, Chair, NLN CNEA Board of Commissioners  
Laurie Peters, PhD, MSN, RN, Co-Chair, NLN CNEA Program Review Committee  
Beth Mancini, PhD, RN, NE-BC, FAHA, ANEF, FAAN, Co-Chair, NLN CNEA Program  
Review Committee  
Roberta Raymond, PhD, MSN, RN, CNE, Team Leader  
Joan Rich, DNP, RN, PHN, FCN, Team Member  
Kathleen Hopkins, EdD, RN, CNE, Team Member